

## ABOUT All Events, inc.

All Events, inc. is a meeting management corporation with more than 30 years experience in association, corporate, and hotel management. We successfully plan and manage a variety of gatherings such as corporate meetings, state and national conferences, industry trade shows, and special events throughout the United States.

*more than 30  
years experience*

All Events, inc. takes satisfaction in having planners that are Certified Meeting Professionals (CMP) and as a result, is persistently on top of industry trends.



## WHY PARTNER WITH All Events, inc.?

All Events, inc. builds quality events at affordable prices!

Our hotel and meeting planning experience, attention to detail and careful budget management creates a partnership that guarantees a smooth, organized, professional and profitable event.

Using All Events, inc. enables you to tailor services in preferred areas and gives you the flexibility to make changes along the way.

Outsourcing your meeting needs frees up time for you and your team to focus more on other noteworthy activities such as ongoing customer/member relations through personalized attention, direct marketing and regular contact.

Please visit with us to see how All Events, inc. will *meet* your needs.

**For a more detailed list of services visit  
[www.alleventsinc.com](http://www.alleventsinc.com)**

Do you know all of the secrets to planning great events?

Do you know what the hotel's profit margin is on your food and sleeping rooms?

Do you know everything is negotiable?

All Events, inc. does...  
and we're here to *meet* your needs.



All Events, inc.

P.O. Box 755

Latham, NY 12110-0755

(518) 220-9905 • (888) 97EVENT

Fax: (518) 220-9906

[info@alleventsinc.com](mailto:info@alleventsinc.com)



*all events, inc.*  
*meeting your needs*



YOUR  
MEETING  
&  
*Events*  
PLANNING  
PARTNER



[www.alleventsinc.com](http://www.alleventsinc.com)





## MEETING MANAGEMENT SERVICES

Face-to-face interaction is the key to building solid relationships. Conferences, conventions and meetings serve as the calling card for your organization.

Whether you require total meeting management or individual services, **All Events, inc.** will partner with you and your team to plan your meeting. Our services are designed to reflect your goals, increase your visibility and offer full event coordination to ensure your meeting is a success.

There are many different tasks involved when planning and managing any event. **All Events, inc.** can assist you with: RFP preparation, site research, hotel contract negotiations, budgeting, hotel management, meeting and housing registration, food and beverage planning, travel and logistic support, on-site management, post-event reporting and more...

*everything is negotiable*

## TRADE SHOW MANAGEMENT

Memories fade - usually as soon as your convention is over. Need to create a lasting impression and "WOW!" your attendees? **All Events, inc.** can help you develop, promote, implement and manage your trade show. **All Events, inc.** handles pre- and post- show details, drayage, exhibitor interaction, logistical coordination and more...

## SEMINAR AND PROGRAM SERVICES

Business moves with blinding speed. Your customers/ members are facing issues that can't wait for an annual meeting or conference. **All Events, inc.** provides you with year-round staff support for your educational seminars, programs and more...

## CONSULTING SERVICES

A first impression is a lasting impression and when you set a precedent for future meetings and events, you want to do it right the first time. Maybe you don't need the full package of meeting planning services, you just need to make sure that you are on the right path.

**All Events, inc.** experts will help you stay on target by providing assistance in one or all areas of concern. We're here for you, so go ahead and ask!



## MEMBERSHIP MANAGEMENT SERVICES

Our goal is to help you ascertain positive results that bring you the appropriate recognition from your organization.

Though transparent to others, **All Events, inc.** professionals become the *staff* of your organization, handling your day-to-day details and providing needed services such as member communications (publication and/or electronic), database management, inquiry support, website enhancement, and more...

## SPECIAL EVENTS

Special events can be a real challenge, but oh how we love them!

Each event has its own uniqueness and special flair. Whether we're fashioning a new approach to a program, planning a wedding, or creating an evening party of just plain fun, we enjoy planning your event as much as you will enjoy attending it! Give our creativity a try for *something different.*

